

Dear Parent/Carer

It has become the custom over the past few years to celebrate the end of Year 11 with a Prom Night. The Prom this year will be held at **Horsley Lodge on Friday 5th July 2024**. The evening will start at 7.00pm and finish at 11.30pm.

The cost of the event is **£35.00 per student**. The cost includes a non-alcoholic drink on arrival followed by a two-course meal and disco. A professional photographer has been booked for the evening. If students wish to have individual or group photographs taken on the night, there will be an additional cost (prices are still being negotiated and we will let you know nearer to the time).

If you wish your son/daughter to attend the Prom, we ask that you give your permission for them to attend by completing the form on Parent-Pay. As the Prom takes a lot of arranging all money should be paid in full by Friday 26th April 2024 and only through Parent-Pay.

When giving permission we ask that you provide an emergency contact telephone number, together with details of any dietary needs and medical conditions including any allergies. Without this information, your son/daughter will not be able to attend the Prom.

We also ask that you arrange for your son/daughter to be dropped off and collected by no later than 11.30pm as the school is expected to vacate the premises promptly.

We must emphasise at this point that no alcoholic drinks will be available to the students. Any student who is suspected of consuming alcohol or other substances either before or during the evening will be asked to leave immediately. Parents will be contacted to collect their son/daughter immediately from the venue. Bags will be checked on the door.

We hope that this will be an enjoyable and memorable event for all students and their staff. However, it is important to note that attending the Prom is a privilege and we reserve the right to withdraw any student from this event if there are any concerns regarding their behaviour or attendance at school.

Any questions regarding the Prom please ask for Mrs Salt 01773 712477 ext. 0047 or email [lsalt@aldercarhigh.co.uk](mailto:lsalt@aldercarhigh.co.uk)

Yours sincerely,

Mrs C. Hatto  
Headteacher