



**Aldercar High School**

*In pursuit of excellence*

# **HOMEWORK POLICY SEPTEMBER 2019**

Approving Body	AHS Governing Body
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## Homework Policy

### Principles:

We believe that:

- a very important part of learning is work done at home
- good work habits are developed through well managed homework
- the self-discipline which comes from learning at home is central to our students' success
- all pupils should be encouraged to be independent learners; receive feedback on how well they are progressing and feel able to ask for help when necessary

### The Setting and Marking of Homework:

All pupils are issued with diaries in which they can record their homework and any other reminders they need. The diaries are checked regularly by tutors and parents/carers are asked to sign them weekly.

Homeworks must be set in line with the department policy.

- homeworks must be planned as an integral part of the lesson
- homeworks must have a clear purpose
- homeworks must be written down accurately in diaries, with clear deadlines for completion, by all students. All revision homeworks must be written in diaries. It may be necessary to write homework on the board, especially for students in lower sets and ensure that sufficient time is allowed for recording homeworks by students
- homework's will be marked as quickly as possible and returned to students with meaningful feedback
- if a student does not complete homework without a good reason, with parental contact, a text will be sent home and the teacher will record it on PARS after issuing a sanction

Study support is available to pupils during lunchtime in the school library and after school in the Success Centre.

### Teachers are expected to:

- plan carefully and organise homework assignments
- assign homework which is appropriate to pupils needs and abilities, taking into account those with SEND/LDD, More able and the exceptionally able
- monitor and check for student understanding of the homework task and the skills necessary to successfully complete the homework
- review, acknowledge and return homework in a timely manner
- utilise homework to inform problems in pupil's progress and to personalise guidance and instruction
- discuss with parent/carers concerns as they arise
- develop a consistent pattern for homework expectations between and across grade levels, disciplines and courses

### Homework Tasks:

- We must ensure that a variety of tasks are set for homework. Departments should discuss suitable homework tasks. They should be carefully differentiated to meet the learning needs of students **but** some homeworks may be common across classes in a year group for the purpose of assessment.

**Possible tasks might be:**

Investigations	Interviews	Listening
Practice of Rehearsal	Research	Public or School Library Visit
Essay writing	Viewing	Reading
Designing	Drawing	Word Processing
Report writing	Learning	Simple experiment
Preparation for an activity	Model making	Projects or Extended Assignments / Assessments

- We should, as far as possible, avoid setting homeworks which are finishing off tests of work which should have been completed in the lesson
- Some homework may be extended over several weeks. At KS3 some subject areas will set project based homework, while other pieces of homeworks may be needed for the next lesson
- Students should always indicate which tasks in their exercise books are homework tasks by writing the word 'Homework' in the title and dating the work

**Pupils are expected to:**

- record homework assignment(s) in their diaries and to ask for help if needed before leaving school
- take home all necessary materials to complete assignment(s)
- schedule and organise time for homework that is compatible with family and/or after school activities
- schedule time free from distractions
- complete and return homework on time
- talk to their teacher(s) about any homework concerns
- collect and hand in all work missed during absence from school

**Parents are encouraged to:**

- provide encouragement and support and show interest in their child's work
- assist their child in developing good study habits by providing a comfortable well-lit area free from distractions
- ensure that their child has sufficient time to study and participate in family or outside activities
- schedule a regular time for homework completion
- monitor homework completion and the efficient use of time
- ensure their child completes their own homework, unless otherwise specified
- discuss with subject teachers any concerns regarding homework
- check and sign weekly their child's diary
- acknowledge responsible homework habits and effort
- request for homework for their child during extended absences from school
- encourage their child to become a regular reader and where required support them in this task
- support school policy in relation to homework

**MONITORING AND EVALUATION:** Heads of Faculty are responsible for monitoring the quality, quantity, frequency and variety of homework tasks set in their subject area. Departmental work scrutiny will support this. Heads of Faculty should organise these on a termly basis.

- Periodically or when requested, Senior Leaders will check to ensure that students have their diaries with them in lessons
- Middle Leaders will be responsible for monitoring the effectiveness of the homework policy in their subject area. This will involve monitoring selected students, monitoring a year group, sampling exercise books, utilising student voice and assignments and checking diaries
- Seniors Leader will monitor the impact of changes to the Homework Policy across the school