

**Aldercar High School**

*The Governing Body needs to take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities*

**Terms of reference**

1. **To agree constitutional matters\***, including procedures where the Governing Body has discretion
2. To recruit new members as vacancies arise and **to appoint new governors\*** where appropriate
3. **To hold at least three Governing Body meetings a year\***
4. **To appoint or remove the Chair and Vice Chair\***
5. **To appoint or remove a Clerk to the Governing Body\*** The governing body may, if the clerk fails to attend a meeting of the school, appoint any one of their number (who is not the headteacher) to act as clerk for the purposes of that meeting.
6. **To establish the committees of the Governing Body and their terms of reference\***
7. To appoint the Chair of any committee (*if not delegated to the committee itself*)
8. **To appoint or remove a Clerk to each committee\*** The committee may, if the clerk fails to attend a meeting of theirs, appoint any one of their number (who is not the headteacher) to act as a clerk for the purposes of that meeting.
9. **To suspend a governor\***
10. **To decide which functions of the Governing Body will be delegated to committees, groups and individuals\***
11. **To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary\***
12. To approve the first formal budget plan of the financial year
13. To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate
14. **To review the delegation arrangements annually\***
15. Any items which individual governing bodies may wish to include

**\*these matters cannot be delegated to either a committee or an individual**

**Membership** – As per the Instrument of Government

**Disqualification** – as per Regulation 20 and Schedule 6 of the Constitution Regulations

**These terms of reference agreed by the Governing Body on**

Date 23<sup>rd</sup> March 2022

PUBLIC

Name of Governor	Category	End of term of Office
Alix Round	Appointed by GB/Board	12/02/2026
Amanda Dexter	Parent appointed by GB/Board due to no election candidates	26/11/2022
Claire Keyte	Parent appointed by GB/Board due to no election candidates	26/11/2022
Clare Hatto	Ex-officio by virtue of office as headteacher/principal	Not recorded
Danielle Evans	Appointed by GB/Board	23/09/2023
Dawn Abernethy	Appointed by GB/Board	18/03/2023
Fay Cracknell	Appointed by GB/Board	12/02/2026
Gemma Roberts	Appointed by GB/Board	07/07/2023
Helen Paver-Brown	Appointed by GB/Board	12/02/2026
Leigh Parry	Elected by school staff	07/04/2023

<b>Chair of the Governing Body</b>	Helen Paver-Brown
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<b>Vice-Chair of the Governing Body</b>	Claire Keyte
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<b>Clerk to the Governing Body</b>	Rob Harwood
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<b>Quorum:</b>	<b>One half of the number of Governors in post</b>
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