



Aldercar High School

In pursuit of excellence

PROVIDER ACCESS POLICY STATEMENT

Approving Body	Governing Body
Date Approved	23 June 2021
Review Date	June 2022
Minute Number	FGB21/6/11.4

Provider access policy statement

Aldercar High School

Approved by: K Tyrrell

Date: 15 June 2021

Next review due by: June 2022

Contents

1. Aims.....	3
2. Statutory requirements.....	3
3. Student entitlement.....	3
4. Management of provider access requests.....	3
5. Links to other policies.....	5
6. Monitoring arrangements	5
.....	

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Aldercar High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Kirsty Tyrrell, Leader of Careers and PHSE

Telephone: 01773 712477

Email: ktyrrell@aldercarhigh.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 8	<i>Regular opportunities for assemblies and PHSE lessons focussed on careers, employability and options</i>		
Year 9	<i>Regular opportunities for assemblies and PHSE lessons focussed on careers, employability and options</i>		
		<i>Options Evening</i>	
Year 10	<i>Apprenticeships assemblies and sessions</i> <i>Opportunities to attend Skills Fairs</i>	<i>Careers Fair</i>	<i>Work experience preparation sessions</i> <i>Work experience</i>
Year 11	<i>Assembly on opportunities at 16</i>	<i>Careers Fair</i> <i>Post-16 evening</i> <i>Post-16 taster sessions</i> <i>Support with applications for sixth forms, colleges and apprenticeships</i>	
Year 12	<i>Post-18 assemblies – apprenticeships, Higher education, Further education and employability</i>	<i>Higher education (HE) fair</i>	<i>Small tutor group sessions: future education, training and employment options</i>
Year 13	<i>HE and higher apprenticeship applications</i>	<i>Assembly and small group opportunities - employability skills</i>	

There are also additional opportunities in for each year group that are organised throughout the year. Please speak to our Careers and PHSE Lead to identify the most suitable opportunity for you.

4.3 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.4 Premises and facilities

Providers can have access to:

- Classrooms with interactive whiteboards
- Classrooms with IT suites and an interactive whiteboard
- Large hall with audio and visual presentation ability
- Outdoor space

Providers should specify what facilities are necessary during initial communications with the Careers and PSHE Lead. Providers are welcome to leave prospectuses or other material for students to read.

5. Links to other policies

- [Safeguarding/child protection policy](#)
- [Careers guidance policy](#)
- Curriculum policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by the K Tyrrell.

This policy will be reviewed by the K Tyrrell annually. At every review, the policy will be approved by the Governing Body.