Guide for Parents – Getting the Parent App

These instructions are for use from September 2019 onwards, when adults with parental responsibility will receive an _**e-mail invitation**_ to register with Parent App.

You can use it on your computer or mobile phone/tablet. To use the Parent App on your phone or tablet there are two steps. The first is registering with the Parent App and the second is downloading and connecting the app. Capita make SIMS, the Management Information System which Northern Ireland schools use to keep pupil data.
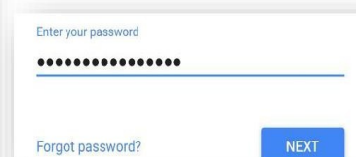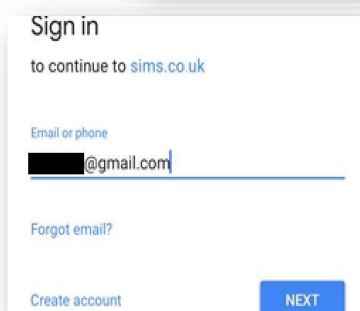
Registering

1. The school will instigate an e-mail from **noreply@sims.co.uk** – Click on "click this link" to get started.
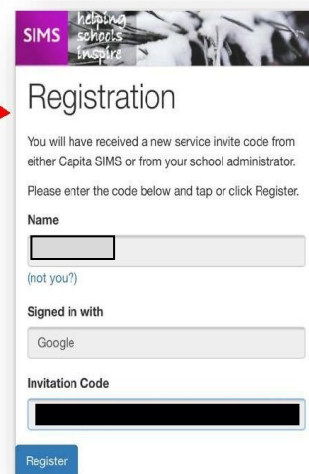
2. You can sign up with a pre-existing account so that you don't have to make a new one. To do this click on something that you already have an account for. This guide uses Google/Gmail. Unfortunately,

    Twitter doesn't seem to be working but you can use Facebook. If you would rather, you can create a SIMS ID.
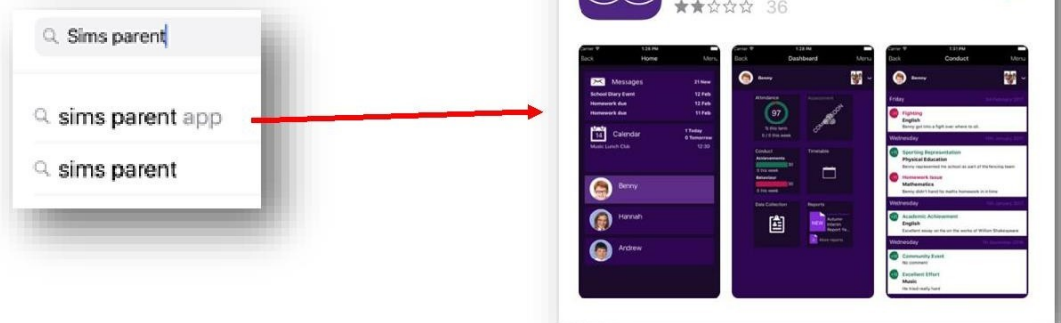
3. Enter your Google username and password.

4. The registration screen should appear with a very long code already inserted. Click Register. (The code is also in the e-mail.)
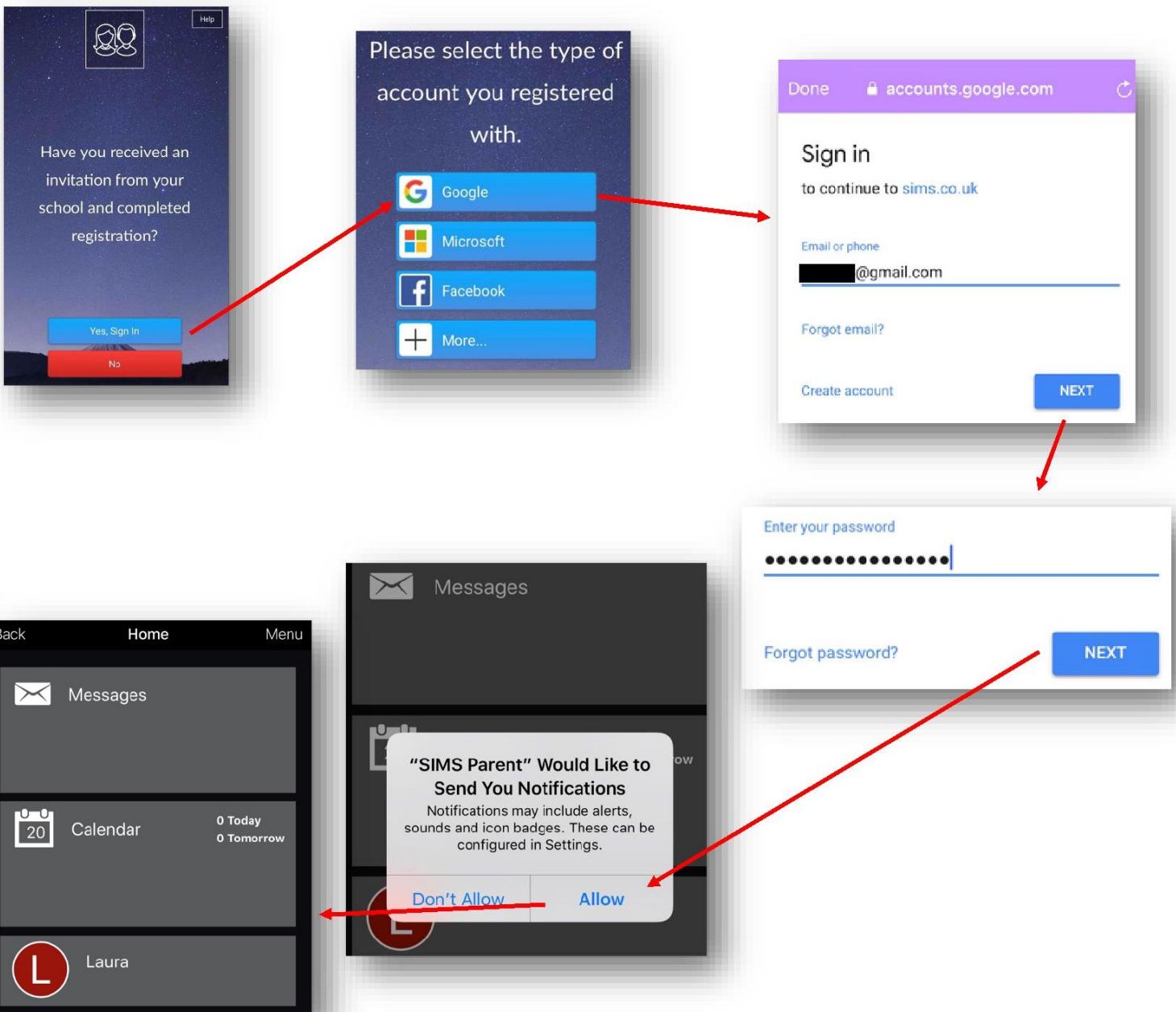
5. You will need to type in the date of birth (DOB) of any one of your children at the school in the format shown, then you should be registered/ logged in.

Signing in to iOS (iPhone/iPad app)

a. Open the App Store, search for and install the SIMS Parent App.
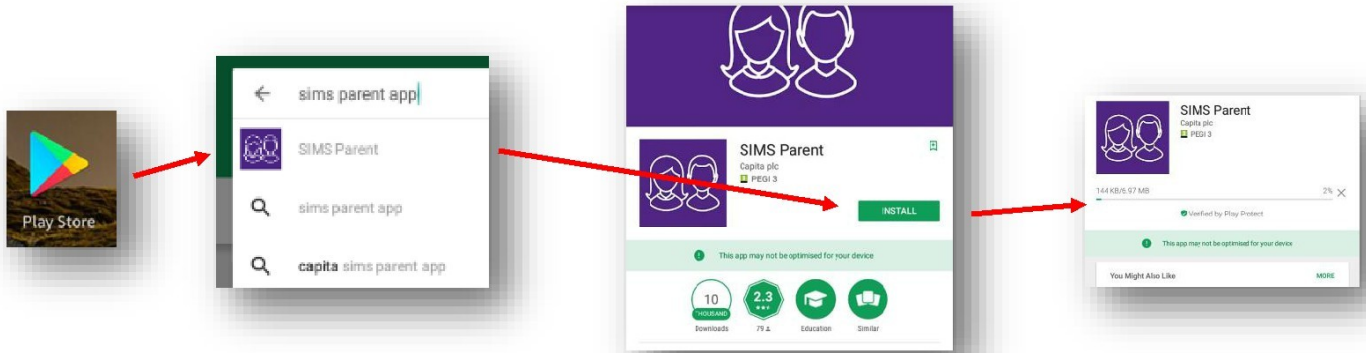

b. Open the app and sign in using the same account as before. This is similar to when you were registering.
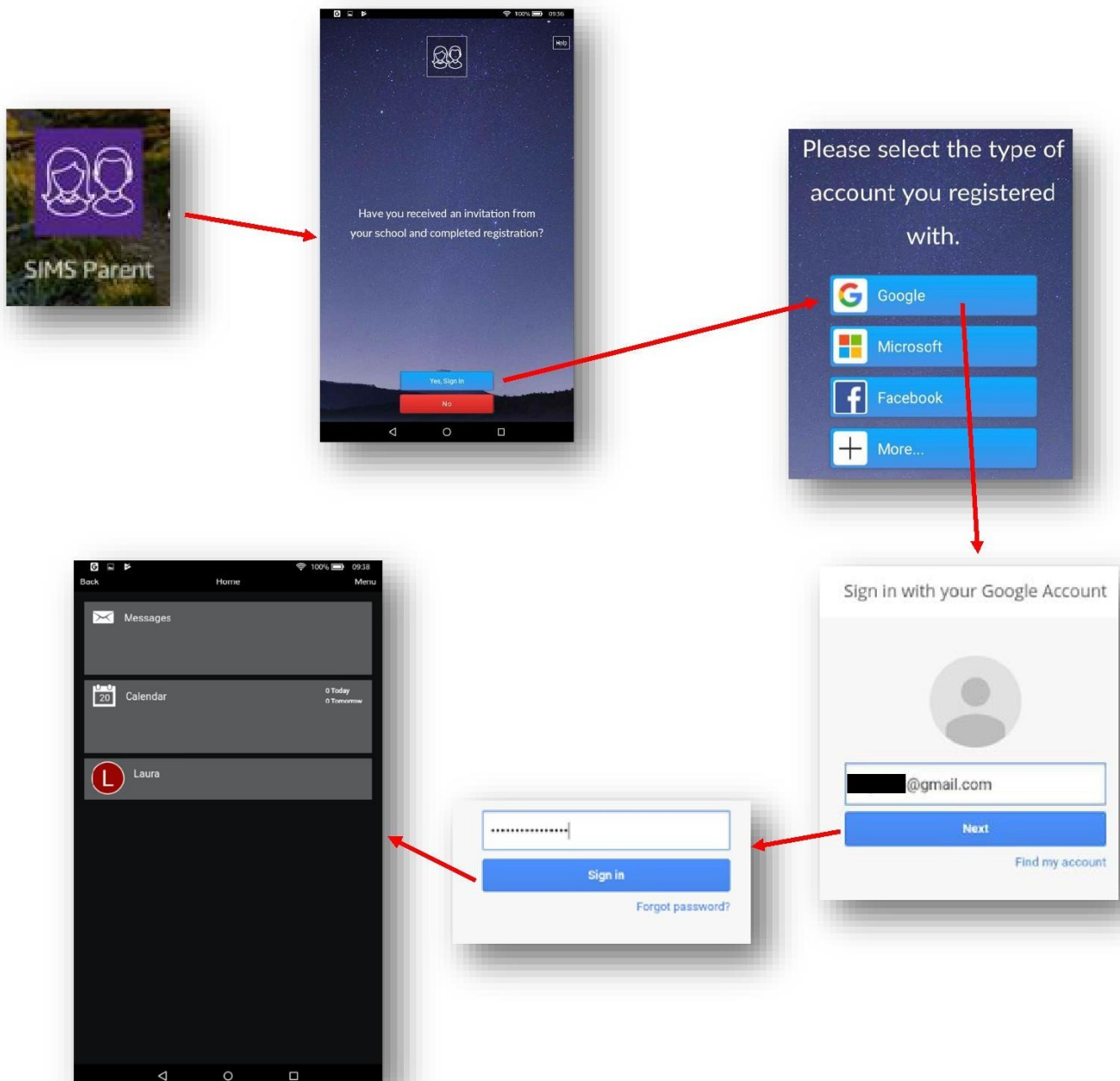
Signing in to Android e.g Samsung

i.   Open the Play Store, search for and install the SIMS Parent App.

ii.   Open the app and sign in with the same account you used for registering.

Signing in on your computer (PC or Mac)

1) Open your browser and go to **www.sims-parent.co.uk** . You can also type "sims parent" into a search engine like Google.

2) Sign in with the same account that you used for registering earlier.

3) Type in your username/password.

4) You have successfully logged in.