



# Aldercar High School

**In pursuit of excellence**

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Headteacher: Mrs C Hatto

Date: 27<sup>th</sup> June 2019

Dear Parent / Carer,

Tutor Review Week for students in Year 9 commences on Monday 8<sup>th</sup> July 2019.

Tutor review weeks are in addition to Parent's Evening. As a result, the whole school will have an early closing time of 1:45pm on the dates shown in the table below. This allows the tutor review meetings to take place with your child's form tutor.

The tutor review meeting is an important opportunity for you to discuss your son or daughter's progress in school, attendance, cause for concerns, reflecting on the last academic year's target, setting targets for the future and a parental feedback questionnaire.

Your son/daughter's tutor will organise a mutually convenient time in that week in which to speak with you. To help with this your son/daughter has been provided with an appointment card. Please specify the date and time you wish to come into school that week to discuss your child's progress. Alternatively, if you cannot make an appointment to come into school that week please specify a date and a time that you wish to be contacted by telephone.

<b>Review week</b>	<b>Whole school early close (1:45pm)</b>
8 <sup>th</sup> July – 12 <sup>th</sup> July 2019 (Year 9)	Monday 8 <sup>th</sup> July 2019

Please contact the school if you require more details about Tutor Review Week.

Yours faithfully

Mrs Larkin

Head of Shipley House