



# Aldercar High School

**In pursuit of excellence**

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Headteacher: Mrs C Hatto

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Dear Parents/Carers

**Re: school attendance and punctuality.**

As I am sure that you are aware regular attendance at school is vital to help children achieve and get the best possible start in life. Children who frequently miss school often fall behind. There is a strong link between good school attendance and achieving good results. For example, only 12% of pupils with below 80% school attendance achieve five or more GCSEs at grades 9-5 including English and Maths, compared to 68% for pupils with attendance greater than 95%.

The Senior Leadership Team place a high priority on good school attendance and to that end are working with students and parents in ensuring that every individual in school has a good attendance record. The target for each individual student in school is to attend at least 95% of the time. If your child's attendance falls below this figure, then work will need to be completed to support your child in attending school more regularly.

If your child's attendance falls below 90% they are classed as being persistently absent from school and the pastoral team in school will contact yourselves to draw up an action plan that will hopefully resolve any issues that your child is facing.

Parents and carers have a duty of care to inform the school if your child is unable to attend for any reason. This can be done by calling the school office before 8:30am, leaving a message on the absence line (at any time) or by using the Insight Portal. Please leave your child's name, tutor group, reason for absence and an expected date of return if possible. This helps us to safeguard all of our students.

The school day starts at 8:25 am and students are expected to be on site by 8:15 am. Again please support your child's learning by ensuring that they arrive at school on time and ready to learn. It has a detrimental effect on your child's progress if they are regularly late for school.

Lastly, if you need support in improving your child's attendance please liaise directly with either your child's form tutor or Head of House. Most issues are easily resolved and can be dealt with swiftly once we are aware.

Thank you for your continued support.

Yours Sincerely

Mrs J Powdrill  
Acting Assistant Headteacher

